**Loan Administrator**

**Salary up to £26k**

**Working times – Monday to Sunday Shifts**

**Overview**

At QDM, our mission revolves around providing individuals with secure, transparent, and affordable loans. We are committed to great customer outcomes. In Customer Services, we support our customers without scripts or diallers, and we’ll never charge our customers late fees or default interest if they fall into difficulty.

In our lending team, we blend data analytics, credit file insights, and have the personal touch of a human underwriter on every funded loan.

We have built a culture of collaboration and teamwork, and we encourage promotion from within, ensuring a better business for all. Join us and be a part of a growing team that has one of the lowest upheld rates and best repayment rates in the industry.

Successful candidates will initially complete a robust 4-week onboarding process and engage with the wider business to understand our lending process.

**The Role**

* **Analyse customer application data to make affordable lending decisions.**
* **Review and consider loan amounts that are suitable for the customer’s circumstances.**
* **The autonomy to make lending decisions and meet your performance targets.**
* **Collaborate with colleagues to improve the customer experience.**
* **Ownership of your own self-development**

**Skills & Experience**

* Well-organised and strong attention to detail.
* Comfortable with tech - we move fast here!
* Able to multi-task and work with different products.
* Good communication skills, especially written
* Able to work under pressure

**Desirable**

* Sales Experience
* Administration
* Financial Services

**Benefits**

* 20 days annual leave increasing by 1 day per year up to 30.
* Annual bonus based on personal and company performance.
* Hybrid working opportunities.
* Games and breakout room
* Modern city centre offices near tram/bus stops
* Eyecare scheme
* Family culture
* Reward & Recognition

Here at QuidMarket, we offer an innovative, creative and growth driven environment where we empower our team with the ongoing aim for longevity. We're a family.

Find out more about the work we do and opportunities we have on our website: https://www.quidmarketcareers.com/